



## HAZARD IDENTIFICATION AND RISK ASSESSMENT & CONTROL TRAINING

### ON SITE TRAINING

**Who should attend?** Anyone who has a responsibility for undertaking safety inspections and hazard identification in the workplace or is deemed to be an “Officer” under the Work Health & Safety Regulations 2012 Chapter 3, Part 1.

**The cost of getting it wrong, to both the individual and the organisation, can be extremely high, particularly under this new legislation. Implementing good processes to identify hazards and control risks in your workplace is an essential part of your WHS Risk Management System.**

**What will you learn?** Attendees will gain an understanding of how to effectively manage risk in their workplace. The objectives/outcomes of this session are to:

- Understand your obligations under current and future legislation;
- Provide a clear understanding of what is a “hazard” and what is a “risk”;
- Describe the process for identifying hazards in your workplace and determining what the risks are;
- Learn how to assess a risk to determine its Risk Rating;
- Learn how to conduct an investigation and agree on corrective actions;
- Set up your Hazard and Corrective Action Registers.

#### **Allow 3 hours per Training session**

**Venue:** On site

<b>Cost:</b>	Members:	Metro Area - \$1,400 per session (Ex GST)
	Non-Members	Metro Area - \$1,600 per session (Ex GST) <b>Regional Area - Travel Expenses extra</b>

If you require further clarification please contact Anna Farrugia on 8232 2820 or [anna@pinnaclehr.com.au](mailto:anna@pinnaclehr.com.au)



## **HAZARD IDENTIFICATION & RISK ASSESSMENT & CONTROL TRAINING Booking Form**

To book your session(s) for on-site training please complete the form below.  
Then fax this form to Pinnacle HR on 8224 0107 or email to [anna@pinnacle.com.au](mailto:anna@pinnacle.com.au)

Contact Name ..... Position: .....  
Organisation .....  
Please tick:  Member  Non-Member  
Street Address .....  
Phone .....  
Fax .....  
Email .....  
No of sessions required: .....

Preferred Date ..... Time:.....am/pm  
Estimate No of Participants per session .....

Preferred Date ..... Time:.....am/pm  
Estimate No of Participants per session .....

**List any issues or topics you would like addressed in the session:**

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.....  
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I hereby understand and accept the Terms of Engagement:

.....  
Signature Date

**Cost:** Members: Metro Area - \$1400 per session (Ex GST)  
Regional Area - Travel Expenses extra

**PAYMENT**

Payment can be made via cheque made out to Pinnacle HR or directly credited to National Bank, BSB 085042, Account 639858737



## TERMS OF ENGAGEMENT

### **CANCELLATION Policy**

Cancellation of this training session must be received at our office in writing at least 3 working days before training is to commencement. Failure to do so may result in your organisation being invoiced for costs already incurred by us relating to this training session.

### **GST**

A GST of 10% will be applied to all relevant charges. Pinnacle HR is registered for GST purposes and our ABN is 54 507 165 001. Pinnacle HR is registered under the GST legislation and will provide you with a tax invoice to enable you to claim tax credits, as appropriate.

### **Billing**

Our terms of payment are strictly 14 days from the issue date of the invoice and Pinnacle HR reserves the right to recover any outstanding amounts.